



# BOOKING FORM AND INVOICE

Band Secretary:  
Mr Alan Bennett  
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Carterton,  
Oxon.  
OX18 3HW

Tel: 01993 844017

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witneytownband.org.uk

Date:

Title of Event: .....

Name of Organiser: .....

Address of Organiser: .....

.....

.....

Telephone Number: .....

Date of Event: .....

Venue: .....

Time Band to Commence: .....

Time Band to Finish: .....

## BAND REQUIREMENTS

Fee: £ .....

**A 25% non-refundable deposit must be paid when the booking form is returned to confirm the booking. The remainder is payable on the day of the event.**

Number of Chairs to be provided: ..... 25 .....

**Car Parking:** As the larger instruments, stands and music are heavy it would be appreciated if at least six cars could park near the playing area.

**Outdoor Event:** In the event of wet weather, shelter must be provided if the band is still required to play.

**NOTE:** This booking form is an acceptance by the band to play at the said event. The band would cancel at short notice only if presented with unforeseen, insurmountable difficulties **and the deposit will be returned.**

Signature of Organiser: ..... Date: .....

**Please complete and return form and deposit to the address above.**